

## COUNTY LEVEL IMPLEMENTATION PLAN (CLIP)

**COUNTY**  
**SCHEDULED "GO LIVE" DATE**  
**SUPERINTENDENT OF ELECTIONS**  
**BOARD OF ELECTIONS**

**MONMOUTH**  
 12/2/05  
 John Bradshaw  
 Hedra Siskel

**COUNTY CLERK**  
**BUSINESS TRANSITION TEAM CONTACT**  
**CLIP REVISION # AND DATE**

M. Claire French  
 Kathy Manning  
 2: 9/15/05

Activity	Planned Start Date	Planned Finish Date	Status
<b>DATA CONVERSION</b>			
<i><b>Initial Data Pull</b></i>			
Retrieve data from county (Initial)	4/11/05	4/28/05	C
Deliver exception reports to county (Initial)	5/12/05	5/12/05	C
Data cleansed by county staff (Initial)	5/12/05	6/1/05	C
Initial data pull complete	6/1/05	6/1/05	C
<i><b>Interim Data Pull</b></i>			
Retrieve data from county (Interim)	8/16/05	8/16/05	C
Deliver exception reports to county (Interim)	9/6/05	9/6/05	C
Data cleansed by county staff (Interim)	9/7/05	9/20/05	I
Interim data pull complete	9/20/05	9/20/05	
<i><b>Final Data Pull</b></i>			
Retrieve data from county (Final)	11/18/05	11/18/05	
Convert to Production, "Go Live"	11/21/05	12/2/05	
Deliver audit/control and exception reports to county (Final)	12/2/05	12/2/05	
<b>HARDWARE / SOFTWARE / NETWORK</b>			
<i><b>Requirements Definition</b></i>			
Complete site survey with county (H/W, etc.)	4/1/05	5/10/05	C
Confirm hardware requirements with county	6/1/05	7/8/05	C
<i><b>Installation</b></i>			
County support of T1 line installation	9/6/05	9/16/05	
County support of county server installation	9/26/05	9/30/05	
County support of workstations, scanners, & printers installation	9/12/05	9/23/05	
<b>TRAINING</b>			
<i><b>Track 1 - Basic Computer Skills</b></i>			
Complete assessment survey with county (T1)	5/19/05	6/10/05	C
Confirm training locations with county (T1)	7/26/05	8/5/05	C
Conduct roster planning for county staff (T1)	8/24/05	9/7/05	C
Attend / Complete Training (T1)	9/19/05	9/20/05	
<i><b>Track 2 - ElectionNET™ Functional</b></i>			
Confirm training locations with county (T2)	7/26/05	8/5/05	C
Conduct roster planning for county staff (T2)	11/1/05	11/15/05	
Attend System Admin Training (Sys Admins only)	10/18/05	10/18/05	
Attend / Complete Training (T2)	11/29/05	12/1/05	
<b>BUSINESS TRANSITION (BT)</b>			
BT on-site visit	6/16/05	6/16/05	C
"Go Live" On-Site Support	12/2/05	12/2/05	
<b>COMMENTS</b>	H/W counts sent wk of 6/13 by M. Sibenik.		
<b>TRAINING INFO TRACK 1</b>	# Attendees: 36 Location: Monmouth County Training Center		
<b>TRAINING INFO TRACK 2</b>	# Attendees: 37 Location: Monmouth County Training Center		